

122 things you'll need to know . . .

on the hardest day of your life

Vital Statistics

1. Place of birth
2. Father's birthplace
3. Mother's maiden name
4. Mother's birthplace
5. Full legal name
6. Home address & phone number
7. How long in state
8. Occupation and title
9. Type of business
10. Business address & phone number
11. Social Security number
12. Veteran's serial number
13. Date of birth
14. U. S. Citizenship
15. Father's name
16. Religious name (if any)
17. Marital status
18. Spouse's name (maiden if wife)

Funeral Arrangements

19. Decide traditional burial or cremation/ choose corresponding casket or urn
20. Preparation of necessary papers
21. Legal certificates and permits
22. Government forms
23. Decide on jewelry and glasses
24. Clothing for deceased
25. Donations in lieu of flowers
26. Removal of deceased arrangement
27. Embalming and preparation
28. Restorative art
29. Cosmetology
30. Hair dressing
31. Display of flowers
32. Memorial record book / folders
33. Acknowledgment cards
34. Funeral coach
35. Flower vehicle
36. Limousine for family
37. Limousine for pallbearers

39. State room showing
40. Religious or fraternal items
41. Parking facilities
42. Music
43. News notices
44. Arrange obituaries
45. Church services
46. To have open / closed casket
47. Visitation hours

"Doing this now will take a lot of stress off my family later on...it's good to know it's all taken care of."
-Paul H.

Other Decisions and Arrangements

49. Clergy or celebrant to officiate
50. Provide information for eulogy
51. Answer phone calls, emails, and messages.
52. Time of services
53. Select pallbearers
54. Clothing for you and children
55. Preparation at home, including food for family and guests
56. Transportation for family and guests (funeral car list)
57. Check and sign necessary papers
58. Greet friends and relatives who call
59. Arrange to meet and lodge out-of-town Relatives
60. Compile "Thank you" card list
61. Look after minor children
62. Notify family and friends
63. Order death certificates
64. Payment for services - funeral home and cemetery

People to Notify

65. Clubs, unions and organizations
66. Clergy and musicians / singers
67. Doctor or doctors
68. Attorney
69. Employer
70. Funeral director
71. Cemetery manager
72. Creditors
73. Employers of relatives missing work
74. Banker

Cemetery Arrangements

75. Interment space
76. Vault
77. Opening and closing of grave
78. Endowment care
79. Memorial marker and inscription
80. Setting of marker
81. Sales tax

Collection of Legal Documents

82. Birth certificate
83. Veteran discharge papers (DD-214)
84. Cemetery deed
85. Will / Trust papers
86. Social Security card
87. Marriage license
88. Citizenship papers / Passport
89. Bank books
90. Deeds to property
91. Auto ownership
92. Income tax returns
93. Disability claims

Future Plans

94. Emotional adjustment
95. Family adjustment
96. Income
97. Credit
98. Re-budget for spousal income loss

"It would break my heart to think of them having to do this for us."

We know planning ahead helps our family. We know it will be easier on our kids."

-Shelly and Gary K.

Bills to Pay

99. Doctors
100. Hospitals / Care facility
101. Memorial marker
102. Clergy
103. Clothing
104. Transportation
105. Telephone
106. Food
107. Nursing care
108. Ambulance
109. Medicine and drugs
110. Burial estate
111. Mortuary expenses
112. Police escort (if required)

Personal Data of Deceased

113. Public, civic, religious offices or positions held
114. Hobbies and interests
115. Grade school attended
116. High school attended
117. College(s) attended
118. Degrees
119. Military record
120. Citations
121. Special accomplishments
122. Charitable and special wishes

"There is so much comfort in knowing this is one expense my family will not have to worry with."

-Barbara P.